

**BERKELEY COUNTY PUBLIC SERVICE SEWER DISTRICT  
65 DISTRICT WAY  
MARTINSBURG, WEST VIRGINIA 25404**

**MINUTES OF THE BOARD OF DIRECTORS SPECIAL MEETING  
NOVEMBER 18, 2008**

Members Present:

Chairman John C. Kunkle  
Secretary John E. Myers  
Treasurer Ronald K. Collins

Members Absent:

Staff Members Present:

General Manager Curtis Keller  
General Counsel William Rohrbaugh

Others Present:

**CALL TO ORDER**

Chairman John C. Kunkle called the Regular Meeting of the Board of Directors of the Berkeley County Public Service Sewer District to order at 7:02 p.m. Roll call was taken at that time. Chairman John Kunkle welcomed everyone to the meeting.

**APPROVAL OF AGENDA AND PACKET**

**Motion** made by Treasurer Collins, seconded by Secretary Myers to approve agenda and packet as presented.

**Unanimously approved.**

**EXECUTIVE SESSION**

**Motion** made by Secretary Myers, seconded by Treasurer Collins, to enter Executive Session at 7:05 p.m. to discuss personnel and contract issues.

The following individuals participated in all or part of the Executive Session discussions.

Chairman John Kunkle  
Secretary John Myers  
Treasurer Ron Collins  
General Manager Curtis B. Keller  
General Counsel William Rohrbaugh

Chairman Kunkle declared Executive Session over at 9:30 p.m.

**Motion** made by Treasurer Collins, seconded by Secretary Myers to approve an increase in General Counsel Rohrbaugh's salary to \$92,500 and approve a \$2,500 bonus for FY 2008.

**Unanimously approved.**

**Motion** made by Treasurer Collins, seconded by Secretary Myers to approve the increase in General Manager Keller's salary to \$93,000 and approve a \$3,000 bonus for FY 2008.

**Unanimously approved.**

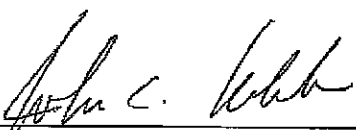
**ADJOURNMENT**

**Motion** made by Secretary Myers, seconded by Treasurer Collins to adjourn the meeting at 9:36 p.m.

**Unanimously approved.**


November 18, 2008 Regular Meeting of the  
Board of Directors of the Berkeley County PSSD

Date Minutes Signed: 2-17-09



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John C. Kunkle  
Chairman



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John E. Myers  
Secretary



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Ronald K. Collins  
Treasurer